

Biodata

1. Name : Dhobi Jayendrakumar Atmaram
2. Sex : Male
3. Date of Birth : 17th September, 1957
4. Designation : Senior Clerk
5. Date of Appointment : As Junior Clerk on 05/07/1982
Promotion as Senior Clerk on 06/06/2009
6. Category : OBC
7. Religion : Hindu
8. Nationality : Indian
9. Marital Status : Married
10. Hobbies : Reading
11. Residential Address : 62, Mehul Park Society
Mehsana Road,
Visnagar – 384315
Pin : 384 315
Dist. Mehsana (North Gujarat)
12. Office Address : Smt. C.C. Mahila Arts & Sheth C. N.
Commerce College, Visnagar-384 315
Dist. Mehsana (North Gujarat)
13. Contact No. : 98986-26978
14. Email : jaydhobiccmcnc@gmail.com
15. Education Qualifications :

No.	Degree	Board/ University	Year	Subject	Class
1.	S. S. C.	G.S.E.B. Vadodara	1976	General	Pass
2	S.Y. B. Com	Gujarat University Ahmedabad	1980	Commerce	Pass
3	C.C.C.	B.A.O.U., Ahmedbad	2007	Computer	Dist.

16. Experience : Worked as Junior Clerk in Smt. C.C. Mahila Arts & Sheth C.N. Commerce College, Visnagar for 27 Years

Working as Senior Clerk in Smt. C.C. Mahila Arts & Sheth C.N. Commerce College, Visnagar from June 2009.

17. Participated in Programme / Seminars / Workshops (during Last Five years)

Sr. No.	Name of Seminar, Conference, Lectures Taken	Name of the Organization/ Agency	Place & Date
1.	Skill Development Programme for Non-Teaching Staff Colleges	B.A. Patel & D. B. Vyas Commerce College,	Chanasma 05/01/2011
2.	NAAC Sponsored State Level Workshop – General Awareness of Library & Office Administration	C. J. Patel & J. H. Shah Commerce College, Anand	Aanad, 1603/2013

18. Contribution to the growth and development of the Institution (during last 5 years) :

Sr. No.	Committees	Positions held	Year
1	Internal Quality Assurance Cell	Administrative Staff Member	2013
2	Library / Magazine Committee	Member	2009 to 2013
3	Culture Committee	Member	2009 to 2013
4	Building Construction & Renovation Committee	Member	2009 to 2013

19. Other Activities :

1. Participate in "Run for Unity" dated 15/12/2013 for Government of Gujarat.
2. Donate Blood dated 01/10/2005 in Blood Bank, Visnagar

